

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JANUARY 26, 2017 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday January 26, 2017 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Dennis Steil Deputy Mayor
Morgan Doege Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 116/17

Moved by Councillor Doege to adopt the agenda as presented.

CARRIED

MINUTES:

Motion 117/17

Moved by Councillor Doege that Heisler Village Council adopt the December 6, 2016 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS:

Water, Sewer and Waste Bylaw - #500-17

Motion 118/17

Moved by Mayor Tetz that Heisler Village Council gives **first** reading to Bylaw #500-17, the Water, Sewer and Waste Bylaw.

CARRIED

Motion 119/17

Moved by Deputy Mayor Steil that Heisler Village Council gives **second** reading to Bylaw #500-17, the Water, Sewer and Waste Bylaw.

CARRIED

Motion 120/17

Moved by Councillor Doege that Heisler Village Council proceeds to **third and final** reading of Bylaw #500-17, the Water, Sewer and Waste Bylaw.

CARRIED

Motion 121/17

Moved by Mayor Tetz that Heisler Village Council by **unanimous consent** gives third and final reading to Bylaw #500-17, the Water, Sewer and Waste Bylaw.

CARRIED UNANIMOUSLY

POLICIES:

#1210 - Complaint Forms

Motion 122/17

Moved by Mayor Tetz that Heisler Village Council approve the revisions to Policy #1210, the Complaint Forms Policy.

CARRIED

OLD BUSINESS:

Flagstaff Intermunicipal Partnership (FIP)- Regional Governance Project – Correspondence

- a) FIP – December 5, 2016 meeting minutes
- b) FIP- Regional Governance Project - Update
- c) Media Release – Regional Leaders Eye Single Governance Model
- d) Flagstaff United - Economic Development Grant Application – Alberta Community Partnership Program
- e) Town of Killam – Regional Economic Development Grant Application
- f) FIP – Working Committee: Questions to Promote the Flow of Creative Juices – Jan 16/17
- g) Town of Hardisty – Regional Economic Development Grant Application
- h) FIP – Working Committee Updates – Jan 16/17

Motion 123/17

Moved by Councillor Doege that Heisler Village Council accept the Flagstaff Regional Governance Project – Correspondence as information.

CARRIED

NEW BUSINESS: NONE

COUNCILLOR REPORTS:

Mayor Tetz’s written report- None

Mayor Tetz’s verbal report- 2017 Celebration Committee – January 11/17, Heisler Fire Department – January 18/17, Flagstaff Family & Community Services – January 19/17

Deputy Mayor Steil’s written report - None

Deputy Mayor Steil’s verbal report – Flagstaff Regional Solid Waste Management Association – January 23/17

Councillor Doege’s written report – Flagstaff Regional Housing Group – January 24/17

Councillor Doege's verbal report - None

Public Works written operating report – December 1/16 – January 18/17

Bylaw Enforcement written report – December 2016

Director of Emergency Management written report – None

Motion 124/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

2017 Celebration – Support Request

Motion 125/17

Moved by Mayor Tetz that Heisler Village Council contribute **\$2,000.00** to the Heisler 2017 celebration committee for the Heisler 100 years as a community celebration.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 126/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the CAO written report from the December 6, 2016 regular council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 127/17

Moved by Councillor Doege that Heisler Village Council accept the cheque register #20113298-#20113341 from December 1-31, 2016 in the amount of **\$29,185.86** as presented.

CARRIED

Cheque Register

Motion 128/17

Moved by Mayor Tetz that Heisler Village Council accept the cheque register #20113342-#20113355 for January 1-15, 2017 in the amount of **\$14,156.86** as presented.

CARRIED

Petty Cash Expenses

Motion 129/17

Moved by Councillor Doege that Heisler Village Council instruct the CAO to pay the petty cash expenses for January, 2017 in the amount of **\$25.15**.

CARRIED

December Financial Statement

Motion 130/17

Moved by Councillor Doege that Heisler Village Council accept the balance shown on the December 2016 Financial Statement as presented.

CARRIED

Municipal Planning Services – General Planning Services Invoice

Motion 131/17

Moved by Mayor Tetz that Heisler Village Council approve the general planning services invoice #402 from Municipal Planning Services Ltd., in the amount of **\$1,101.36**, including GST as an unbudgeted expense in 2016.

CARRIED

2017 – Capital Project Estimates

Motion 132/17

Moved by Deputy Mayor Steil that Heisler Village Council accepts the cost estimates from Select Engineering Consultants Ltd. for Main Street Improvements as follows:

Hydrant Installation - **\$22,500**

Concrete Replacements - **\$25,000**

Main Street Road Improvements - **\$135,000**, totaling **\$182,000**, plus 10% each for contingency and engineering for a total cost estimate of **\$219,000.00**.

In addition, Council accepts the cost estimates provided for Sanitary Sewer Improvements at Manhole 19 – Manhole 20 of **\$160,000**, plus 10% each for contingency and engineering for a total cost estimate of **\$192,000.00**. Council instructs the CAO to draft a letter to Select Engineering Consultants Ltd. informing them of council’s acceptance of the cost estimates of the projects.

CARRIED

Acceptance of the Flagstaff Regional Housing Group 2017 Lodge Requisition

Motion 133/17

Moved by Councillor Doege that Heisler Village Council accept the 2017 Lodge requisition of **\$1,283.00** for senior’s housing from Flagstaff Regional Housing Group, as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Parkland Regional Library – PRL Board Talk November 10/16
- 13.2 Town of Sedgewick – Flagstaff Regional Solid Waste Management Association – 2017 Budget Approval
- 13.3 Kronos Solar Projects – Solar Project Heisler (20MW)
- 13.4 Town of Sedgewick – 2017 Flagstaff Family and Community Services Budget
- 13.5 Health Workforce for Alberta – Alberta Rural Physician Action Plan – Impact Report
- 13.6 Town of Daysland – Flagstaff FCS 2017 Budget
- 13.7 Emergency Services Committee – November 29/16 meeting minutes
- 13.8 Brian McGaffigan – Cooperation and Collaboration
- 13.8a Alberta Municipal Affairs – Response to Brian McGaffigan – Cooperation and Collaboration
- 13.9 Ogilvie LLP – ALARIE Asset Distribution
- 13.10 Heisler Celebration Committee – November 14/16 meeting minutes

- 13.11 Town of Killam – Flagstaff Regional Solid Waste Management Association – 2017 Proposed Budget & Town of Killam Appointed Member
- 13.12 Town of Killam – 2017 Proposed FIP Budget
- 13.13 Ogilvie LLP – ALARIE Asset Distribution
- 13.14 Ogilvie LLP – ALARIE Asset Distribution
- 13.15 Ogilvie LLP – ALARIE Asset Distribution
- 13.16 TransCanada – Update on the East Energy Project
- 13.17 Pilot Project – Estimated Change to the 2017 Tax Year Linear Property Assessment
- 13.18 Town of Sedgewick – Flagstaff Intermunicipal Partnership – 2017 Budget
- 13.19 Town of Daysland – Flagstaff Regional Solid Waste Management – Town of Daysland Appointed Member
- 13.20 Town of Hardisty – FRSWMA 2017 Budget
- 13.21 Town of Hardisty - FRSWMA– Regional Transfer Site – Hardisty
- 13.22 Town of Hardisty – Flagstaff Family Community Services 2017 Budget
- 13.23 Village of Forestburg - Flagstaff Regional Solid Waste Management Association – Proposed 2017 Budget
- 13.24 Village of Forestburg – Flagstaff Regional Solid Waste Management- Bylaw Review
- 13.25 Village of Forestburg – Flagstaff Regional Solid Waste Management Association – amended Membership Agreement
- 13.26 2017 Communities in Bloom – Special Canada 150 National Edition
- 13.27 RCMP Killam Forestburg – Occurrence Stats (All Violations)
- 13.28 Alberta Electoral Boundaries Commission – Boundaries Review
- 13.29 Federal of Canadian Municipalities – This is Our Moment
- 13.30 Interagency Minutes – December 6/16
- 13.31 Town of Hardisty – FRHG 2017 Lodge Requisition
- 13.32 Town of Hardisty – FRSWMA Proposed Bylaws and Special Meeting January 23, 2017

Motion 134/17

Moved by Councillor Doege that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.32 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 135/17

Moved by Mayor Tetz to go In Camera to discuss a Legal item at 8:06 p.m.

CARRIED

OUT OF CAMERA

Motion 136/17

Moved by Mayor Tetz to go Out of Camera at 8:37 p.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

February 7, 2017 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:55 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO